

Scrutiny Standing Panel Agenda



Finance and Performance Management Scrutiny Panel Tuesday, 17th November, 2009

Place: Civic Offices, High Street, Epping

Time: 7.00 pm

Democratic Services Officer: A Hendry - The Office of the Chief Executive
Tel: 01992 564246 Email: ahendry@eppingforestdc.gov.uk

Members:

Councillors D Jacobs (Chairman), G Mohindra (Vice-Chairman), K Angold-Stephens, J Collier, J Hart, J Philip, W Pryor, A Watts, Mrs L Wagland and J M Whitehouse

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

3. DECLARATION OF INTERESTS

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

4. MINUTE FROM THE LAST MEETING (Pages 5 - 10)

To consider and agree the notes from the meeting of the Panel held on 25 August

2009.

5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 11 - 14)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

6. FINANCIAL ISSUES PAPER (Pages 15 - 26)

(Director of Finance & ICT) To consider the attached report. This paper originally went to the Finance and Performance Management Cabinet Committee on 5 October 2009.

7. KEY PERFORMANCE INDICATORS 2000/10 - PERFORMANCE MONITORING (Pages 27 - 146)

(Deputy Chief Executive) To consider the attached report.

8. VALUE FOR MONEY COST AND PERFORMANCE ANALYSIS

(Deputy Chief Executive) To receive a verbal report from the Chairman of the Scrutiny Panel in relation to the consideration of the annual Value for Money Cost and Performance Analysis, by the member sub-group established at the last meeting.

9. QUARTER 2 FINANCIAL MONITORING (Pages 147 - 172)

(Director of Finance and ICT) to consider the attached report.

10. FEES AND CHARGES

(Director of Finance and ICT) Report to follow.

11. CUSTOMER TRANSFORMATION TASK AND FINISH PANEL (Pages 173 - 214)

(Deputy Chief Executive) to consider the attached report.

12. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

13. FUTURE MEETINGS

To note the forward programme of meeting dates for the Panel.

Meetings are scheduled for:

12 January 2010;

23 February 2010; and

22 April 2010